**MIN Education and Consulting Services Personal Data Protection Law Application Form**

PERSONAL DATA PROTECTION LAW APPLICATION FORM FOR MIN EDUCATION AND CONSULTANCY SERVICES

This Personal Data Protection Law Application Form ("Form") has been created for data subjects to use to exercise their rights under the Personal Data Protection Law No. 6698 ("KVKK") with respect to Min Education and Consultancy Services ("IEYP TURKEY" or "Institution"). If data subjects wish to apply to IEYP TURKEY to exercise these rights, the Form must be completed in full and signed, and then submitted to the Institution by one of the following methods:

i. The Form must be signed in person and submitted to the address of Abdurrahman Nafiz Gürman Mah. General Ali Rıza Gürcan Cd. No:27 D:81 Güngören/İstanbul, together with identity verification documents (ID card, driving license, etc.).

ii. The Form must be sent to Nafiz Gürman Mah. General Ali Rıza Gürcan Cd. No:27 D:81 Güngören/İstanbul by notary.

iii. The Form must be sent to ieypturkey@gmail.com by e-mail using the address previously notified and registered in the system by you to IEYP TURKEY.

1. **Information for the Applicant**

 Please provide the requested information for the applications to be evaluated properly..

|  |  |
| --- | --- |
| Name and Surname | : |
| Social Identity Number (TC) | : |
| Address | : |
| Phone Number | : |
| Mail Address | : |

Please select the option below that best describes your relationship with IEYP TURKEY and provide details in the free text field below about the current status of the relationship, the period during which the relationship took place if it has ended, and the contact information of the relevant department or branch if available..

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Member |  | Employee |  | Employee Candidate |
| Supplier |  | Business Partner |  | Visitor |
| Other(………………………………………………………………………………………………………) |

# Information Related to the Request of the Applicant

Please select your request(s) related to personal data from the list below.

|  |  |
| --- | --- |
| I want to know if my personal data is being processed or not. |  |
| If my personal data is being processed, I want to receive information about it. |  |
| I want to know the purpose of processing my personal data and whether they are being used for their intended purpose. |  |

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|  |  |
| --- | --- |
| I want to know the third parties, both domestically and abroad, to whom my personal data is transferred. |  |
| If my personal data is incomplete or incorrect, I want them to be corrected. |  |
| If the reasons requiring the processing of my personal data cease to exist, I want them to be erased or destroyed. |  |
| I want the correction process to be notified to the third parties to whom my personal data is transferred. |  |
| I want the deletion process to be notified to the third parties to whom my personal data is transferred. |  |
| I think that my personal data is analyzed exclusively by automated systems and I object to the result of this analysis that has negative effects on me. |  |
| I demand compensation for the damages I have suffered due to the unlawful processing of my personal data |  |

If you think that additional information is required based on the marking you have made in the above list, please use the free text area below.

1. **Information Regarding the Result of the Application**

IEYP TURKEY will finalize your request within a maximum of thirty days and will provide feedback via postal mail or digital means based on the address and email information you provided in Part 1. If you have a specific preference for the channel of feedback, please indicate it below.

|  |  |
| --- | --- |
| I want the response to be made via the postal channel. | □ |
| I want the response to be made via the email channel. | □ |

If IEYP TURKEY needs additional information during the evaluation of your request, they may contact you to be able to finalize your application. Your application will be processed free of charge, but if there is any cost associated with it, you may be asked to pay the fees determined within the relevant legislation.

# DECLARATION

I request that this application, regarding my requests under the Law on Protection of Personal Data (KVKK) that I have specified in this Form, be evaluated and concluded.

|  |  |  |
| --- | --- | --- |
| Applicant's Name and Surname | : |  |
| Data Owner’s Signature | : |  |

|  |  |  |
| --- | --- | --- |
| Date | : |  |